



WELLINGTON COLLEGE
INTERNATIONAL
SHANGHAI

Job Description

Teacher of Chinese

ABOUT US

We are Learners, Connectors and Changemakers

At Wellington College China, we offer a pioneering education to serve and help shape a better world. We inspire our children to be the best version of themselves, to take pride in where they come from and to be the change they wish to see in the world.

The Wellington College, United Kingdom (TWC)

Wellington College in England was founded by Queen Victoria in 1859 as a national monument to Britain's most renowned military figure, the Duke of Wellington. Over 160 years later, the College is one of the most respected schools in the United Kingdom and one of its greatest educational institutions – pioneering, innovating, and transforming education for girls and boys.

Wellington College China (WCC)

Wellington College China (WCC) was established in 2009 and is the exclusive partner of The Wellington College (TWC) in China. WCC has established three premium international schools under the Wellington brand, three private Huili bilingual schools and four nurseries in Tianjin, Shanghai, Hangzhou and Nantong. Wellington international schools teach a curriculum based on the English National Curriculum, while Huili schools combine the best of the British and Chinese education systems for Chinese pupils aged 2–18.

Kindness Responsibility Respect Courage Integrity

Together our schools serve more than 5,000 pupils and employ over 1,200 staff, approximately 40% of whom are expatriates, with the majority being from the UK. Over the past 14 years, WCC has accumulated a wealth of experience in school establishment, campus construction, operation and management, talent development, curriculum design and teaching provision.

School introduction

Opened in August 2014 and located in the New Bund area, Wellington College International Shanghai is a fully co-educational day school with over 1600 pupils, aged 2 to 18 years old. Wellington College International Shanghai is guided by a clear Vision and Purpose founded upon three strong pillars and expressed in our motto: 'Be You. Be More.' Guided by our five Wellington Values of Kindness, Responsibility, Respect, Courage and Integrity, we offer a pioneering education to serve and help shape a better world. Our curriculum combines the very best of British and international pedagogies to create a pupil-centric, multilingual, multicultural and inclusive learning experience. We inspire our children to be Learners, Connectors, and Changemakers, to be the best version of themselves, to take pride in where they come from and to be the change they wish to see in the world.

The College is divided into three schools starting with Early Years (Pre-Nursery to Reception) housed at the Early Years Centre, with Primary School (Year 1 to Year 6) and Secondary School (Years 7 to 13) on the main campus. Following the Early Years Foundation Stage curriculum through the English National and International Primary Curriculum, Wellington's pupils are then prepared to go on to study a range of IGCSE subjects in years 10 and 11 to then embark on the rigorous IB Diploma Programme in years 12 and 13.

Working for Wellington College China

WCC is an inclusive community of unique individuals with passion, integrity and a commitment to each other. Grounded in the Wellington Values, we are a workplace where ideas are realised, bonds are forged and futures can be shaped together.

We empower our employees to grow, with a confidence that inspires our colleagues, opens new opportunities and adds real value to everything we do.

At Wellington, we are our people, and we pride ourselves on the care and opportunities we provide to our employees. Over 50% of our most senior leaders are promoted internally, and over 70% are female. We offer an exceptional range of learning and development opportunities. These include our internal and external coaching programmes, the WCC High Potential Leadership Programme and a wide range of academic and non-academic training courses designed to take employees through to middle leadership, senior leadership and beyond. To view our full directory of learning and development opportunities, please see the [WCC Course Directory](#).

Wellington College China has been awarded the HR Asia 'Best Companies to Work for in Asia' Award for 3 years running.



Premium school with small class sizes and generous non-contact time



Personalised professional development pathways



HR Asia's best company to work for in Asia 2020 -2022



Competitive salary and benefits

Role Description

JOB TITLE

Teacher of Chinese

DEPARTMENT

Chinese Department

LOCATION

Shanghai

LINE MANAGEMENT

Director of Chinese Studies

OBJECTIVES

The ideal candidate will be responsible for the following:

- To complement delivery of the curriculum and contribute to the development of the Chinese Department, pupils and school policies and strategies.
- To work collaboratively with all Chinese Department staff and assist subject leaders in the whole planning cycle and the preparation of resources.
- To provide support for pupils, colleagues and the school in order to raise standards of achievement for all, by utilizing advanced levels of knowledge and skills when carrying out planning, monitoring, assessing and managing classes, and to encourage pupils to become independent learners.

KEY RESPONSIBILITIES

- Mainly teach Chinese to pupils from Yr1 to Yr6 second language Chinese and foreign language Chinese, but has the ability to teach first language Chinese
- Display a high standard of professionalism in teaching
- Teach Chinese to students as set out in Chinese curriculum
- Keep up to date with curriculum development

- Take responsibility for curriculum delivery in line with school and departmental policies and procedures
- Participate in compiling textbooks and curriculum development
- Record pupils' learning experience
- Maintain an ongoing formative assessment program related to Progress of Studies and associated learning objectives
- Write reports on pupil performance in accurate English
- Promote positive communication with parents and the community
- Plan activities both inside and outside the classroom
- Attend departmental meetings, Parents' Evenings and staff meetings as required
- Participate in school events
- Any other duties commensurate with the post

The job description is not exhaustive and may be amended following appropriate consultation in the light of business needs.

QUALIFICATIONS

- Bachelor Degree (or above) graduate
- Teacher Certificate of Teaching Chinese
- Teaching experience in an international school ideal
- Minimum of two years of successful teaching experience
- Ideally with experience of teaching Chinese to pupils of first language
- Good command of English in listening, speaking, reading and writing
- Be highly motivated, creative and collaborative

Please note that any application with missing materials will not be considered.

Wellington College International Shanghai is totally committed to safeguarding the welfare of children and young people and expects the same from its employees. All new staff will be subject to enhanced pre-employment clearance, including identity checks, criminal background checks, qualifications checks and employment checks to include an exploration of any gaps in employment.

As an employer of choice, Wellington College China is committed to making professional learning and personal development central to its ethos and approach. WCC fully recognises its responsibilities for safeguarding children. Our safeguarding policy applies to all staff, governors and volunteers working in the Group.

Deadline for application: 18 October 2024

Interview time: during the week of 21 October 2024

Employment start: 1 January 2025